

Leadership Competency Requirements Activity



COGNITIVE LEADERSHIP SKILLS

- Analytical Orientation ☐
- Business Acumen ☐
- Creativity ☐
- Decisiveness ☐
- Objectivity ☐
- Prioritizing ☐
- Risk Taking ☐
- Technical Orientation ☐
- Thoroughness ☐

INTERPERSONAL LEADERSHIP SKILLS

- Active Listening ☐
- Client/Customer Focus ☐
- Communication ☐
- Conflict Management ☐
- First Impression ☐
- Formal Presentation ☐
- Interpersonal Relations ☐
- Negotiation ☐
- Operating Upwards ☐
- Persuasiveness ☐
- Sensitivity ☐
- Social Astuteness ☐

PERSONAL LEADERSHIP QUALITIES

- Achievement and Motivation ☐
- Ambition ☐
- Dependability ☐
- Desire to Learn ☐
- Emotional Control ☐
- Flexibility ☐
- Independence ☐
- Integrity ☐
- Open-Mindedness ☐
- Productivity ☐
- Self-Discipline ☐
- Self-Esteem ☐
- Valuing Diversity ☐
- Work/Life Balance ☐

SENIOR LEADERSHIP SKILLS

- Assuming Responsibility ☐
- Attracting Staff ☐
- Delegation ☐
- Developing/Coaching Others ☐
- Emphasizing Excellence ☐
- Facilitating Teamwork ☐
- Inspirational Role Model ☐
- Involving Direct Reports ☐
- Monitoring and Controlling ☐
- Motivating Others ☐
- Organizational Spokesperson ☐
- Organizing the Work of Others ☐
- Short-Term Planning ☐
- Strategic Planning ☐
- Vision ☐